

Provider access policy statement

Ralph Sadleir School



Approved by:	H/T: K. Scripps	Date: 27 th November 2023
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Last reviewed on:	27 th November 2023
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Next review due by:	November 2024
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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer

- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

Ralph Sadleir will facilitate the interaction of a range of providers with its pupils to fulfil this requirement.

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school.

3. Student entitlement

All students in years 8 at Ralph Sadleir are entitled to:

- › Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- › Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Mr. D. Verderame, Deputy Headteacher

Telephone: 01920 821042

Email: d.verderame@ralphsadleir.academy

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Please refer to the school's careers plan on the school website to view our current careers events offer.

Please speak to our careers leader to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Ralph Sadleir will always ai,

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Providers will be given appropriate facilities within our premises (or online) as appropriate for each planned event. Standard Health and Safety procedures and policies will apply upon entry to the building for providers.

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other

specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

5. Previous providers

In previous years we have invited the following providers from the local area to speak to our pupils:

- Hertfordshire regional college;
- Hertfordshire county council
- MAG group (Stansted)

6. Pupil destinations

The vast majority of our year 8 pupils move onto Freman College.

7. Complaints

Any complaints related to provider access can be raised following the schools' complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

8. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by the careers leader.

This policy will be reviewed by the careers leader in conjunction with the leadership team annually.

At every review, the policy will be approved by the board of trustees.