

Ralph Sadleir School



Students of Today, Citizens of Tomorrow

Mobile Phone Procedures September 2026

Purpose: These procedures are designed to maintain a focused learning environment, protect students' well-being, and minimize distractions caused by mobile phones during school hours.

Scope: These procedures apply to all students in Years 5 to 8.

General Rules for All Students (Years 5–8):

- All mobile phones must be switched off as soon as students enter the school grounds.
- Phones are not to be used or visible during the school day, including break times.
- Students must put their mobile phones in the phone boxes under the covered eating area as soon as they enter the school playground in the morning
- Phones will be securely stored and collected by students at the end of the school day

Consequences for Breaking the Mobile Phone Rules:

First Offence:

- The mobile phone will be confiscated immediately.
- The phone must be collected by a parent or guardian from the school office at the end of the day.

Subsequent Offences:

- The phone will be confiscated, and parents/guardians must collect it from the school office.
- For the remainder of the half term, the student must hand in their phone at the school office every morning upon arrival and collect it at the end of the day.

Exceptions:

- If a student needs to bring their phone for medical or emergency reasons, parents should inform the school in advance
- Parents are encouraged to reinforce the importance of following this policy to ensure a positive and distraction-free learning environment.
- By adhering to this policy, we aim to foster responsibility, respect, and focus among our students while at school.